



# **GARDEN COLLEGE**

## **UNIFORM POLICY**

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Prepared by: Leadership Team

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Review by: Leadership Team

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## Rationale

A school uniform plays an important role in any school. A school uniform contributes to a sense of belonging, identity and self-confidence. The school uniform is a visible sign of a student's membership of a school. Parents are expected to provide active support to the College's uniform policy. The uniform at Garden College is one that adheres to the Islamic dress code. It is compulsory for every student to wear Garden College's full school uniform. Uniform is expected to be clean, neat and tidy in appearance at all times. Uniform can be purchased from the school's uniform shop. These items are listed in the tables below as (GC), which refers to specific Garden College apparel that can only be purchased from the uniform shop. All items brought to school should be clearly labelled with the student's name to avoid any loss of property.

## Uniform Policy

Students out of uniform must bring a note from their parent or guardian clearly stating the reason for not wearing the full school uniform and the date they will be rectifying the issue. The parent or guardian note must be presented by the student to their roll call or class teachers during the marking of the student roll. Students will then be provided with a uniform slip. Uniform slips must be carried always when students are out of uniform and must be produced when requested by a teacher. The uniform slip must be taken home to be filled out by the parent and returned to school the following day.

Students are only allowed to attend excursions if in full school uniform. Students are expected to wear their full school uniform whilst on the school premises at all times. Parental cooperation is sought in ensuring that students leave home wearing clothes that meet the conditions stated in this policy.

- The following steps serve as a guide to show the procedures undertaken for students out of full school uniform:
  1. Uniform slips to be handed out during roll call every morning. Teachers are to write student's name, class and tick missing uniform on the slip.
  2. Teachers are to record negative incident on Sentral under 'uniform'.
  3. Students are to keep uniform slips with them throughout the day and provide it once asked by staff.
  4. Students are to return signed slips with a clear reason and date they expect to rectify the matter to roll call/class teachers. Roll call/class teachers will keep uniform slips in students file.
  5. Once student has brought the uniform slip allow the allocated time as requested by parents (1 – 2 days maximum).
  6. After three uniform infringements, the roll call/class teacher will contact parents to provide further clarification on the matter.
  7. If student has continuously been out of uniform, students will be sent home and only allowed back on school grounds once student is in full compliance of the Garden College Uniform Policy.
  
- To summarise, the following steps are undertaken:
  - Step 1 → Issue uniform slip (x2)
  - Step 2 → Roll call/class teachers contact parents (Phone or in-school meeting)
  - Step 3 → Escalated to the Student Well-Being Coordinator (Phone or in-school meeting)
  - Step 4 → Send home/Indefinite Suspension until uniform issue is resolved

## Primary Uniform Guide - Junior Primary (Reception - Year 2) Uniform

(GC) = Garden College apparel that is purchased from the uniform shop. Items must be labelled with student name.

Boys Uniform	Girls Uniform
(GC) Black Jumper ( <i>must be worn to school during T2 and 3</i> ) (GC) Yellow Polo (GC) Black Pants (GC) Legionnaire Hat ( <i>must be worn whilst outdoors T1 and T4</i> ) (GC) School bag Dark Navy or Black socks ( <i>business style</i> ) Black Leather School Shoes ( <i>business style only</i> ) Runners are only allowed on sports days ( <i>black colour</i> ) – <i>No casual shoes</i>	(GC) Black Jumper ( <i>must be worn to school during T2 and 3</i> ) (GC) Yellow Polo (GC) Black Pants (GC) Legionnaire Hat ( <i>must be worn whilst outdoors in T1 and T4</i> ) (GC) School bag Dark Navy or Black socks ( <i>business style</i> ) Black Leather School Shoes ( <i>business style only</i> ) Runners are only allowed on sports days ( <i>black colour</i> ) – <i>No casual shoes</i>

### Additional Uniform Requirements:

<b>Jumper</b>	Must be worn to school during Term 2 and 3 in Reception to Year 2.
<b>Shoes/Socks</b>	School shoes must be suitable for business attire. Shoes should not be similar to casual, runners or ballerina type shoes. Runners are to be only worn on students' sports day. Only full-length black or dark navy business style socks to be worn. No ankle socks to be worn.
<b>Additional clothing</b>	Students wishing to wear additional clothing for extra warmth in winter must ensure this is not visible either above or below shirts. Optionally, a Blue skivvy matching the shirt can be worn underneath the shirt during winter. Also, students have the option to wear a dark navy beanie, scarf and/or gloves.
<b>Boys Hair</b>	Fringe should be above the eyebrow line and the rest of the hair should be even length throughout. Hair must be blended on the side. No slits or step haircuts.
<b>Hair Products &amp; Colour</b>	Students are not permitted to have hair colouring or any hair products, such as gel, mud/clay and mousse.
<b>Makeup/Nails</b>	Students are not allowed to wear makeup, fake nails or nail polish under any circumstances and will be requested to remove it whilst at school.
<b>Jewellery/Accessories</b>	Students should not wear jewellery other than watches (no smart watches). Jewellery will be confiscated by teachers and returned at the end of term. No coloured contacts allowed.

## Primary Uniform Guide –Primary (Year 3 - Year 6) Uniform

(GC) = Garden College apparel that is purchased from the uniform shop. Items must be labelled with student name.

Boys Uniform	Boys Sports Uniform
(GC) Grey Blazer ( <i>must be worn to school all year round</i> ) (GC) Black Jumper (GC) Shirt and Tie ( <i>Only worn in T2 ad T3</i> ) (GC) Grey Polo ( <i>Only worn in T1 ad T4</i> ) (GC) Black Pants (GC) Legionnaire Hat ( <i>must be worn in T1 and T4</i> ) (GC) Primary school bag Dark Navy or Black socks ( <i>business style</i> ) Black Leather School Shoes ( <i>business style only</i> )	(GC) Sport track suit jacket ( <i>must be worn to school on sports day during Term 2 and 3</i> ) (GC) Sport track suit pants (GC) Blue t-shirt (GC) Legionnaire Hat ( <i>must be worn in T1 and T4</i> ) (GC) Primary school bag Dark Navy or Black socks ( <i>business style</i> ) Runners ( <i>black colour</i> ) – <i>No casual shoes</i>

Girls Uniform	Girls Sports Uniform
(GC) Grey Blazer ( <i>must be worn to school all year round</i> ) (GC) Maroon Jumper (GC) Grey <b>long sleeve</b> shirt ( <i>Only in T1 and T4</i> ) (GC) Long Grey Polo top ( <i>Only worn in T1 ad T4</i> ) (GC) Skirt ( <i>Ankle length</i> ) (GC) White hijab ( <i>2-piece, untucked</i> ) (GC) Visor hat ( <i>must be worn in T1 and T4</i> ) Dark Navy or Black socks ( <i>business style</i> ) Black Leather School Shoes ( <i>business style only</i> ) (GC) Primary school bag	(GC) Sport track suit jacket ( <i>must be worn to school on sports day during Term 2 and 3</i> ) (GC) Sport track suit pants (GC) Blue tunic (GC) White hijab ( <i>2-piece, untucked</i> ) (GC) Visor hat ( <i>must be worn in T1 and T4</i> ) (GC) School bag Dark Navy or Black socks ( <i>business style</i> ) Runners ( <i>black colour</i> ) – <i>No casual shoes</i>

### Additional Uniform Requirements:

<b>Blazer</b>	Must be worn to school all year round from Years 3 to 12.
<b>Jumper</b>	Jumper is optional for Years 3 to 12, but it is recommended to be worn during winter.
<b>Sports Jacket</b>	Students must wear their sports jackets to school during Term 2 and 3. Sports uniform must be worn only on sports day and on occasions to excursions.
<b>Shoes/Socks</b>	School shoes must be suitable for business attire. Shoes should not be similar to casual, runners or ballerina type shoes. Runners are to be only worn on students' sports day. Only full-length black or dark navy business style socks to be worn. No ankle socks to be worn.
<b>Additional clothing</b>	Students wishing to wear additional clothing for extra warmth in winter must ensure this is not visible either above or below shirts. Optionally, a Blue skivvy matching the shirt can be worn underneath the shirt during winter. Also, students have the option to wear a dark navy beany, scarf and/or gloves.
<b>Boys Hair</b>	Fringe should be above the eyebrow line and the rest of the hair should be even length throughout. Hair must be blended on the side. No slits or step haircuts.
<b>Hair Products &amp; Colour</b>	Students are not permitted to have hair colouring or any hair products, such as gel, mud/clay and mousse.
<b>Makeup/Nails</b>	Students are not allowed to wear makeup, fake nails or nail polish under any circumstances and will be requested to remove it whilst at school.
<b>Jewellery/Accessories</b>	Students should not wear jewellery other than watches (no smart watches). Jewellery will be confiscated by teachers and returned at the end of term. No coloured contacts allowed.

## Secondary (Year 7 – Year 12) Uniform Guide

(GC) = Garden College apparel that is purchased from the uniform shop. Items must be labelled with student name.

Boys Uniform	Boys Sports Uniform
(GC) Grey Blazer ( <i>must be worn to school all year round</i> ) (GC) Black Jumper (GC) Grey Shirt and Tie ( <i>Only worn in T2 and T3</i> ) (GC) Black trousers (GC) Grey Polo ( <i>Only worn in T1 and T4</i> ) (GC) Slouch Hat ( <i>must be worn whilst outdoors</i> ) (GC) Secondary school bag Black leather belt Dark Navy or Black socks ( <i>business style</i> ) Black Leather School Shoes ( <i>business style only</i> )	(GC) Sport track suit jacket ( <i>must be worn to school on sports day during Term 2 and 3</i> ) (GC) Sport track suit pants (GC) Blue polo shirt (GC) Slouch Hat ( <i>must be worn whilst outdoors</i> ) (GC) Secondary school bag Dark Navy or Black socks ( <i>business style</i> ) Runners ( <i>any colour</i> ) – <i>No casual shoes</i>

Girls Uniform	Girls Sports Uniform
(GC) Grey Blazer ( <i>must be worn to school all year round</i> ) (GC) Maroon Jumper (GC) Grey <b>long sleeve</b> shirt ( <i>Only worn in T2 and T3</i> ) (GC) Grey <b>long sleeve</b> polo ( <i>Only worn in T1 and T4</i> ) (GC) Skirt ( <i>Ankle length</i> ) White chiffon hijab ( <i>untucked</i> ) White hijab ( <i>2-piece, untucked</i> ) (GC) Visor hat ( <i>must be worn whilst outdoors</i> ) (GC) Secondary school bag Dark Navy or Black socks ( <i>business style</i> ) Black Leather School Shoes ( <i>business style only</i> )	(GC) Sport track suit jacket ( <i>must be worn to school on sports day during Term 2 and 3</i> ) (GC) Sport track suit pants (GC) Royal blue <b>long sleeve</b> tunic (GC) White hijab ( <i>2-piece, untucked</i> ) (GC) Visor hat ( <i>must be worn whilst outdoors</i> ) (GC) Secondary school bag Dark Navy or Black socks ( <i>business style</i> ) Runners ( <i>any colour</i> ) – <i>No casual shoes</i>

### Additional Uniform Requirements:

<b>Blazer</b>	Must be worn to school all year round from Years 3 to 12.
<b>Jumper</b>	Jumper is optional for Years 3 to 12, but it is recommended to be worn during winter.
<b>Sports Jacket</b>	Students must wear their sports jackets to school during Term 2 and 3. Sports uniform must be worn only on sports day and on occasions to excursions.
<b>Shoes/Socks</b>	School shoes must be suitable for business attire. Shoes should not be similar to casual, runners or ballerina type shoes. Runners are to be only worn on students' sports day. Only full-length black or dark navy business style socks to be worn. No ankle socks to be worn.
<b>Additional clothing</b>	Students wishing to wear additional clothing for extra warmth in winter must ensure this is not visible either above or below shirts. Optionally, a Blue skivvy matching the shirt can be worn underneath the shirt during winter. Also, students have the option to wear a dark navy beany, scarf and/or gloves.
<b>Boys Hair</b>	Fringe should be above the eyebrow line and the rest of the hair should be even length throughout. Hair must be blended on the side. No slits or step haircuts.
<b>Hair Products &amp; Colour</b>	Students are not permitted to have hair colouring or any hair products, such as gel, mud/clay and mousse.
<b>Makeup/Nails</b>	Students are not allowed to wear makeup, fake nails or nail polish under any circumstances and will be requested to remove it whilst at school.
<b>Jewellery/Accessories</b>	Students should not wear jewellery other than watches (no smart watches). Jewellery will be confiscated by teachers and returned at the end of term. No coloured contacts allowed.

